



ADVENTURE ACTIVITIES RISK ASSESSMENT AND CONTROL RECORD

This Risk Assessment shall be reviewed at least every 2 years, upon identification of any new risks or whenever there is a related incident or change in a the task, process or activity which may alter risks

PART A - ACTIVITY DETAILS			
Name of activity:		Risk Assessment Number:	
Environmental Walk		YMCA-AA-RAL02	
Activity Scope:		ACTIVITY RISK RATING	
The participants are guided along a track network receiving age appropriate environmental interpretation and education. They follow a formed track in close proximity to the main camp.		Overall Risk Level (without Controls)	Overall Risk Level (with Controls)
		High	Moderate
Equipment / Facility Requirements:	Group Size and Supervision Requirements:	Activity Leader Qualification Requirements:	
Program staff safety equipment and Environmental Walk Kit	Recommended Group Size: 15 Minimum number of Leaders: 1 Maximum ratio: 1 Supervising Adult :15 Participants	Internal YMCA Training and current first aid	
Prepared By:	In Consultation with:	Issue Date:	Next Review Date:
Lynda Aldridge	Brent Greenfield, David Bailey, Angela Byrne	June 2021	June 2023
WHS Advisor	Group Manager		
Angela Byrne	Will Sambrook		
Reference Information: (e.g. manufacturer's instructions, operating manuals, industry information, Company Policies, CoP, Standards, Regulations)		Supporting Documentation: (e.g. Work Instruction, SWP, Guidelines, Manuals, Inspection Checklists, Training Records, Signage)	
Australian Adventure Activity Standard & Core Good Practice Guide (GPG), Bushwalking GPG v1.0		Activity specific Standard Operating Procedures Activity Equipment Checklist Equipment Inspection, routine Equipment Inspection, annual	

PART B - HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONTROL										
Hazard	Risk Event	Consequences	Initial Risk			Control Measures	Person Responsible	Current Risk		
People – List all hazards and risks associated with People.										
Group Separation	• Lack of supervision resulting in participants accessing restricted areas	Minor physical injury	3	B	M	<ul style="list-style-type: none"> Brief participants on predetermined safety bearings, instructions to proceed to nearest major feature if lost and adhere to start and finish times Provide participants with area map and instructions on how to use it Brief participants on the need to proceed to start point if equipment fails Brief participants on whistle calls The set finish time and the requirement to return at that time, whether or not they have completed the course 	Outdoor Leader	2	A	L